



AmeriCorps

**XYZ AmeriCorps
Program Member
Request Form 2021-22**

****PLEASE submit this form to Insert Contact Name at Insert Email Address or (fax) Insert Fax Number on/before Friday, December 10, 2021. Please note late request forms may not be considered.**

**** Placements will be made based on site needs, site supervisor requests, member logistics, member slot availability, and funding. We cannot guarantee that all requests will be filled, but we will do our best. We will be requesting funding for 42 full-time and 14 part-time member slots. *Please consider your slot type request carefully because it is very difficult to change the slot type once all sites have been allocated member slots.***

1. Site Name: _____
2. Site Supervisor Name: _____
3. Type (Full Time or Part Time) of Members requested (i.e. 2 FT, 1 PT, etc.). Please note that no more than 2 members may be requested: _____
4. I am interested in learning more about AmeriCorps members at sites.
(To select - double-click on box and mark checked.) Yes No

Please remember the following when requesting an AmeriCorps Member:

- The XYZ AmeriCorps program serves 3rd - 8th grade students only.
- Full-Time Members serve 20 students and Part-Time members serve 12 students
- Members provide tutoring and mentoring to students who have mild behavioral, academic, and/or attendance issues. They are not to provide intensive group or social work services.
- Members cannot facilitate groups larger than 6 students without a XYZ staff member, another XYZ AmeriCorps member, or a XYZ intern co-facilitator.
- Members involve students in service-learning projects and may be available to support community volunteers on your campus.
- Members have many different backgrounds requiring varied levels of training and supervision. They may not be accustomed to social work theory or practice.
- Site Supervisors serve as a supervisor and mentor to AmeriCorps members to help each member develop personally and professionally.
- Site Supervisors must attend a supervisor training.
- Site Supervisors must track AmeriCorps supervision time on their monthly timesheet and approve member's timesheets each month.



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**To help us match AmeriCorps member applicants to their sites
please answer the following questions:**

5. **Approximately, what percentage of AmeriCorps members time is dedicated to:**
Mentoring _____% Tutoring _____%
6. **What times are members able to access students on your campus?**
 Anytime Only during elective/special classes Lunch only Other _____
7. **What member qualities work best on your campus?**
8. **Briefly describe your supervisory style.**
9. **Are there any areas of AmeriCorps that you would like more information on:**
10. **Additional Comments/Questions:**